



NOTTINGHAMSHIRE
Fire & Rescue Service
Creating Safer Communities

Nottinghamshire and City of Nottingham
Fire and Rescue Authority

REVENUE AND CAPITAL BUDGETS 2008/2009 TO 2010/2011

PRECEPT AND COUNCIL TAX 2008/2009

Report of the Chair of the Fire and Rescue Authority

Agenda No:

Date: 22 February 2008

Purpose of Report:

The budget consultation report presented to the full Fire and Rescue Authority on 7 December 2007 began a period of consultation regarding the 2008/2009 revenue budget. This report makes recommendations to Members as to the levels of revenue and capital budgets in the above years and proposes levels of precept and Council Tax for 2008/2009.

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1. BACKGROUND

- 1.1 Work has been undertaken on the development of revenue budgets for the period 2008/2009 to 2010/2011 and capital budgets for the same period. The outline budget for 2008/2009 was approved by the Authority as part of the 2007/2008 precept setting process, however this position has been reviewed to take account of changing circumstances since February 2007 and in the light of the integrated risk management planning (IRMP) process and the Community Safety Plan.
- 1.2 The Government has recently confirmed the provisional grant settlement announced in December 2007, which provides some measure of certainty in respect of the Authority's funding from central government for the period 2008/2009 to 2010/2011. This clearly helps with financial planning and budget setting into future years.
- 1.3 Government have taken the view that Council Tax increases for 2008/2009 should not be "excessive" and whilst no guidance has been given, a figure of below 5% has been widely trailed. The Authority decided at its meeting on 07 December 2007 to consult on a Council Tax increase of between 3% and 4%. A full list of consultees is given as Appendix E to this report.
- 1.4 There have been very few responses to the consultation, possibly as a result of the limited time available, however the responses received have been generally supportive of the Authority's proposals, although clearly there is some concern about the effect of Council Tax increases on fixed income groups such as pensioners.
- 1.5 The 3-4% increase in Council Tax that was consulted on effectively provided a budget which would sustain the Fire and Rescue Authority throughout 2008/2009, but which would not have given much scope for development. However a better than expected grant settlement, coupled with changes in the Authority's taxbase, has meant that Council Tax increases can be kept at 3% and still allow development activities to take place.

2. REPORT

Essential Requirements

- 2.1 As always, the essential requirement of the budget is that it should be sufficient to meet the revenue requirements of the Authority and as such should be a "balanced budget". This is a statutory requirement and therefore must always be achieved. In addition, the budget must sustain the declared levels of service delivery and allow the Service to continue to develop towards the objectives set out in the Community Safety Plan. The budget must also result in a reasonable level of Council Tax and avoid placing the Authority at risk from capping.

Inflationary Pressure

- 2.2 One of the most common questions asked, both by Members and their constituents, is why the level of the Council Tax increase is greater than the level of inflation. This also formed one of the questions asked by a respondent to the consultation.
- 2.3 The figure most often quoted by individuals for the level of inflation is the retail price index (RPI) and whilst there is little relationship between this and the actual levels of inflation experienced by the Fire and Rescue Authority, it is perhaps interesting to note that the figure published by the Office of National Statistics for December 2007 is 4%.

Development of the Proposed Budget

- 2.4 Work on the 2008/2009 budget commenced in September 2007, with an Authority-wide base budget review to identify savings within existing budgets which could be used to provide services in 2008/2009. Whilst a number of these budget reductions related to initiatives which are now complete and require no further funding, as well as some small amounts of over estimates of pay awards etc. from 2007/2008, it is pleasing nevertheless that reductions approaching £1m have been made in base budgets.
- 2.5 An opportunity has also been taken to realign budgets with new departmental structures, as well as to address particular base budget problems that have been identified throughout the 2007/2008 budget monitoring process.
- 2.6 The revenue budgets for 2008/2009 to 2010/2011 have been developed with input from all major budget holders and with careful regard to the Authority's objectives as set out in the Community Safety Plan.
- 2.7 The proposed revenue budgets and the projected levels of Council Tax are as follows:

	Budget £'s	Band D £'s	Increase
2008/2009	44,306,296	65.44	3%
2009/2010	46,061,250	67.40	3%
2010/2011	47,714,707	69.42	3%

Figures for Council Tax for 2009/2010 and 2010/2011 are only indicative at this stage as they will depend on the taxbase of the Authority in those years.

- 2.8 The proposed budget will increase Council Tax from £63.53 to £65.44 at Band D, an increase of 3%.
- 2.9 Members will be aware that the majority of properties in both the City and the County are classified as Band A or B, where the proposed increase will add a maximum of £1.49 to the annual bill for these taxpayers.

Revenue Support Grant

- 2.10 As mentioned above the Government have now announced the final Revenue Support Grant (RSG) settlement figures for the years 2008/2009 to 2010/2011 which are:

	£	% Increase
2008/2009	22,904,634	8.7
2009/2010	24,017,538	4.9
2010/2011	25,009,684	4.1

This is a good grant settlement for all three years and will enable the Service to continue to develop and for Council Tax to be maintained at reasonable levels.

Capital Programme 2008/2009

- 2.11 Full details of the three year Capital Programme are given as Appendix A to this report, however the overall Capital Programme for 2008/2009 is £6,436,000, which includes £3,172,000 to be carried forward from 2007/2008. The overall programme is made up as follows:

	2007/2008 Slippage £000's	New 2008/2009 £000's	Total £000's
Transport	1,751	1,843	3,594
Property	1,091	1,276	2,367
Equipment	0	30	30
I.T and Comms	330	115	445
	3,172	3,264	6,436

Slippage in the programme from prior years relates primarily to the Hassocks Lane project and the procurement of pumping appliances both of which have been reported to the Finance and Resources Committee previously.

- 2.12 The Transport programme provides for the replacement of 19 front line pumping appliances over the whole three year period, as well as the acquisition of a water carrier, a control unit and a breathing apparatus unit. There is also provision to replace the rescue tenders as the leases expire on the existing vehicles.
- 2.13 In terms of property, the overall figure of £1.276m to some extent masks the huge amount of activity programmed around the Hassocks Lane development. This project will cost approximately £6.1m in 2008/2009 (from an approved total of £7.8m), but a capital receipt of £5.4m reduces the actual outgoings.
- 2.14 Other property based projects include building improvements at Warsop, Stapleford, Southwell and Ashfield fire stations, as well as some work on the Smoke House at the Service Development Centre and some improvements to the Mansfield reception area.

- 2.15 The proposed equipment programme relates entirely to specialist rescue equipment with a long life. £30,000 has been allocated to this in each of the three budget years under consideration.
- 2.16 Both Members and Officers have raised concerns during 2007/2008 about the levels of slippage in the Information Communications Technology capital programme. These concerns were not only about the inability to spend approved capital, but mainly about technological risks that the Authority may be exposed to. A review of this programme has considered both of these issues and a more realistic programme has been developed. A programme of only £445,000 may seem quite low, however the capacity of the ICT Department to deliver new projects is limited, given expectations of their involvement in the Regional Control Centre and Firelink as well as new protocols for the collection and reporting of data to Communities and Local Government (CLG). Much of this work is paid for by new burdens funding and by direct grant, and therefore does not feature in the Authority's capital programme.

Proposed Revenue Base Budget for 2008/2009

- 2.17 As the budget has been developed from a detailed examination of existing base budgets, the presentation below does not deal exclusively with additions to the budget, but concentrates instead upon the main areas of activity. A full detailed breakdown of the additions to the revenue budget is attached as Appendix B and a subjective breakdown is attached as Appendix C. Each line of the following summary table is explained more fully in the following paragraphs.

Budget Heading	£'s
Nationally Agreed Pay Awards etc.	878,375
Budget Realignment	169,012
Pensions	256,555
Rank to Role/CPD Payments	238,408
Job Sizing/Evaluation	282,500
Central Items	150,000
Capital Financing	-122,402
Inflation	41,630
Operational Support	100,000
Other	-183,556
Community Safety	213,405
Enforcement	5,300
Retained Support	175,000
Learning and Development	29,717
Equipment	189,847
Information Communications Technologies	61,804
Transport	126,270
Finance	-20,965
Estates	42,345
Total	2,633,245

- 2.18 Nationally agreed pay awards for 2008/2009 have not yet been settled and therefore an estimate of approximately 2.5% has been made for both uniformed and non-uniformed staff groups. Consultations both regionally and nationally show that most Fire and Rescue Authorities are estimating at between 2% and 3%. Regional Finance Officers agreed in November 2007 to have a common provision of about 2.5%.
- 2.19 The sum of all budget movements in the budget realignment category amounts to £169,012, £200,000 of which relates to an increase in the overtime budget. Members will recall that overtime has been significantly overspending during 2007/2008 and whilst management action has been implemented which will reduce this burden over time (hence reductions in future years) the immediate problem requires to be adequately resourced. The remaining movements in this budget relate to the re-costing of a range of budgets (primarily staffing) which net to a saving of £30,988.
- 2.20 The pensions heading takes account of a number of movements across the whole range of pensions budgets, including not only employer contributions and movements between new and old schemes, but also changes to contribution rates for non-uniformed staff and changing assumptions around areas such as ill health. Members will be aware that even under the new regulations the Authority is expected to bear significant costs in relation to ill health retirements and special injury awards.
- 2.21 The 2003 pay award to uniformed staff required the Authority to undertake a rank to role process, which assessed whether uniformed staff were being paid in their correct roles. This process has been completed and an addition of £21,000 is required to the budget to fund the two changes that were required.
- 2.22 Similarly, uniformed staff are entitled to Continuous Professional Development (CPD) payments. This CPD payment replaced the existing Long Service Increment (LSI) and was supposed to cost no more than the existing increment had cost the Service. The CPD payment is calculated by Central Government and bears little resemblance to the original payment. Consequently it has been estimated that CPD payments will cost the Service £200,000 more than the previous LSI payments.
- 2.23 The new roles for uniformed staff within the national pay scales are graded as "development" Scale A or Scale B. In the case of development the position is clear and this presents no significant problems, however a determination as to whether an employee is Scale A or B (known as "job sizing") will have a significant financial impact. It is estimated that up to £250,000 could be required for this process. Also within this category are some smaller amounts which have been set aside in response to the re-grading process in the non-uniformed job evaluation scheme which continues to result in additional costs.

- 2.24 The category referred to as “Central Items” relates to the creation of a general contingency. The Authority carries no contingency for unplanned events beyond its working balances. These balances are assessed annually and provide a measure of “insurance” against one off expenditure. If any money is used from the balances then this will need to be repaid in the following year (or a plan developed for repayment over a period). A general contingency is markedly different in that it provides permanent money which may be used to deal with events which have a continuing effect.
- 2.25 Although there is still a significant Capital Programme for 2008/2009, there is actually a reduction in the impact of the overall programme on the revenue account. This is due to a number of factors. Firstly, as much of the programme relates to slippage from 2007/2008, the revenue costs are already included in the base. Also in 2008/2009 a change is to be made to the way that minimum revenue provision is to be charged to the revenue account. As this is still a consultation process it is not possible to bring this change in accounting practice before the Authority as is required, but in terms of budget planning the most likely implications of the changes have been included. This results overall in a reduction in charges in 2008/2009, although there are significant increases in 2009/2010 and 2010/2011. A report will be brought to the Finance and Resources Committee setting out a recommended strategy as soon as the final regulations are published.
- 2.26 Inflation has not been added indiscriminately to all budget heads, but targeted to those where inflationary pressure is difficult to resist, such as road fuel and energy charges. Overall, this amounts to 2% or £41,630.
- 2.27 A business case has been submitted which seeks to increase staffing numbers in the area of operational support and operational assurance.
- 2.28 The “other” category is a grouping of smaller budget headings, which in the main have shown possible savings. The most significant of these is insurance which has been renegotiated with a reduction in premium of £73,000. Other reductions in this category are reversals of one off items from previous years, totalling some £140,000.
- 2.29 Whilst there have been some savings made within Community Safety budgets, the Service continues to invest in this area. Most notably is a continuing commitment to the Riskwatch and Firesafe initiatives. Grant reductions in the Arson Task Force have also been incorporated into the mainstream budget to continue this highly successful programme. Importantly the Service also continues to show commitment to Local Strategic Partnerships and Crime and Disorder Reduction Partnerships, as well as beginning to make up the shortfall in grant for the provision of smoke alarms. The biggest spend in this area however, relates to the Prince’s Trust, where it has become clear that the estimates for income made in the 2007/2008 budget were over ambitious and need to be revised down by £70,000 for 2008/2009.

- 2.30 The Fire Safety Enforcement department has made a small bid for digital cameras to assist in fire investigation and enforcement generally, as well as a number of satellite navigation systems to help with locating premises.
- 2.31 Retained support consists of two items of expenditure. The first at £75,000 provides for the continuation and expansion of a pilot project to provide direct support to Retained Watch Managers, which takes the form of a number of existing Watch Managers employed in non-uniformed roles to provide a linkage between the Service and the Retained Service. In the short time of the pilot they have been able to resolve a number of issues which have arisen and have proved to be a popular and effective addition to the service provided to the Retained Service.
- 2.32 The second area of expenditure under this heading acknowledges some of the difficulties that are experienced in keeping Retained pumping appliances available, particularly during the day time when it is becoming increasingly difficult to rely on Retained cover. This budget will allow wholetime staff to be deployed to retained stations to supplement numbers as and when required.
- 2.33 The learning and development figure of £29,717 seems small, however this has to be seen in conjunction with over £116,000 of savings achieved in the base budget and redeployed to different training demands. Increases have been made in the budget to increase the number of scrap vehicles available for training, I.T Training, and an increase in the travel budget for staff attending training courses. In addition a number of smaller changes have been made to the overall budgets for the Service Development Centre, which also includes a proposal to replace the existing post of Training Manager with a senior uniformed post.
- 2.34 Operational Equipment is an area where the Service has always sought to be well provided. Members will be aware of the creation of the specialist rescue team at Beeston, which is dealing with incidents which require different types of equipment and personal protective equipment (PPE). In addition, it is necessary to begin to replace the Service's stock of thermal image cameras as many of those currently in service are approaching ten years old. A breakdown of additions to the budget in this area is as follows:

	£
Thermal Image Cameras	50,000
Specialist Rescue PPE	50,000
PPE for Flooding	50,000
Intrinsically Safe Radio Headsets	30,000
Confined Space Rescue Equipment	25,000

Members may also be aware that the Integrated Clothing Project (ICP) is now complete and it is anticipated that up to £1m of new PPE will be issued during 2008/2009. Provision for this has already been made by way of a combination of existing base budgets and earmarked reserves, so there is no additional impact on the revenue budget.

The Service also plans to issue a defibrillator unit to every front line pump to enhance the service provided to communities. This again is to be met from an earmarked reserve.

All the above equipment represents a significant investment both in the capability and safety of crews.

- 2.35 The additions to the ICT revenue budget in the main reflect a number of minor changes primarily to licensing arrangements. However, £115,000 of savings have been made from within this budget to support additional costs of £104,000 for the Firelink project and £40,000 to improve broadband connectivity for outlying stations.
- 2.36 The Transport budget requires a significant budget increase as it has been adversely affected by industry labour rates which have risen from £17 to £32 per hour for LGV work. £120,000 of this increase relates to this issue. Management are considering re-tendering for this activity in 2008/9 and the new Deputy Fleet Manager has been charged specifically with seeking to drive these costs down. The base budget review contributed £20,000 to these increases and an earmarked reserve will provide £53,000 for a project to increase the conspicuity of Officers' cars. These vehicles are often exposed to increased levels of risk when attending road traffic collisions and existing blue light provisions are considered inadequate when compared to the more modern equipment now available.
- 2.37 The Finance Department is responsible for a number of budget headings, but perhaps most significantly those which relate to the investment of surplus funds. As the Authority seeks to hold more of its reserves in cash to maintain a high level of liquidity, this presents better opportunities to earn interest. This coupled with the reduction in the budget for consultants, has generated enough savings to cope with other increasing costs and make a contribution to support the general budget. This figure may be affected to some extent by reductions in interest rates
- 2.38 Whilst the Estates budget has generated £50,000 of savings, it also requires significant investment in areas such as Legionella control and contract cleaning.
- 2.39 In summary this proposed revenue budget supports an achievable capital programme, as well as developing a number of key areas of the service. Savings and efficiencies generated by the review of base budgets have supported this budget by savings of £974,000
- 2.40 The above figure of additions to the base of £2,633,245 when added to the existing base budget of £41,673,051 gives a cash limit figure of £44,306,296.

Use of Balances and Reserves

- 2.41 A recent assessment of the level of balances shows that the Authority currently holds £2.64m in working balances. This level of balances is considered appropriate and therefore there is no proposal to increase or decrease balances within this budget.

2.42 The Authority also has a number of earmarked reserves which are used to meet specific items of expenditure. These are as follows:

Earmarked Reserve	Balance 31/03/2007	Movement 2007/2008	Balance 31/03/2008
	£	£	£
Personal Protective Equipment	600,000	0	600,000
Modernisation	237,000	-127,000	110,000
Community Initiatives	200,000	0	200,000
Fire Safety	41,500	0	41,500
Fire Control	200,000	0	200,000
ICT	25,000	-2,500	22,500
Capital Reserve	300,000	0	300,000
LPSA Reward Grant	449,000	-138,000	311,000
Pensions	155,000	-155,000	0
Total	2,207,500	-422,000	1,785,000

2.43 In addition the Authority has a number of centrally held contingencies which if the proposed budget is approved will be as follows for 2008/2009:

	£
Pay Awards*	783,000
Job Sizing/Evaluation*	295,000
IRMP 1	102,000
IRMP 2	80,000
Fire Safety	85,000
General Contingency*	150,000
Driving at Work	17,000
IT Support	8,000
	<u>1,520,000</u>

Items marked * are new items totalling £1.23m to be approved in the 2008/2009 proposed budget.

Estimated Outturn 2007/2008

2.43 Members will be aware that budget monitoring reports are presented to the Finance and Resources Committee throughout the year. The last of these formal reports was presented in December and showed a projected underspend by the year end of some £619,000. This was based on October 2007 estimates and assumed that no management action would be taken to reduce this sum.

2.44 Having taken a number of factors into account and with the knowledge of two more months of actual data the latest projection for underspending is by the year end is £228,000.

2.45 This is again, of course, an estimate and given that this is approximately 0.5% of the budget it is proposed that when the final figure is known, it is transferred to general reserves and that these are reassessed during 2008/2009.

Financing the 2008/2009 Revenue Budget

- 2.46 Members will be aware that the Authority finances its net budget requirement from three sources:

National Non-Domestic Rates (NNDR)
Revenue Support Grant
Council Tax

Revenue Support Grant has been confirmed as £2,798,884 and the NNDR as £20,105,750 giving a total for external funding of £22,904,634 for 2008/2009.

- 2.47 In order to finance the proposed revenue budget of £44,306,296 the balance of funding to be met from Council Tax is therefore £21,401,662.
- 2.48 The taxbase for the City and County has been declared as £327,063.02, which means that in order to raise the amount required, Council Tax will need to be set at £65.44 at Band D. Following the formula for the calculation of Council Tax the amount required at each band is therefore:

	£
Band A	43.63
Band B	50.90
Band C	58.17
Band D	65.44
Band E	79.98
Band F	94.52
Band G	109.07
Band H	130.88

This represents an increase of 3.0% on all bands.

- 2.49 The precept required to be levied on each of the District Councils and the City Council is therefore as follows:

	£
Ashfield	2,261,595.46
Bassetlaw	2,330,237.06
Broxtowe	2,295,895.00
Gedling	2,467,315.45
Mansfield	2,031,306.91
Newark and Sherwood	2,475,722.66
Rushcliffe	2,649,368.59
Nottingham City	<u>4,890,220.87</u>
.	21,401,662.00

- 2.50 Precepts are paid by instalments throughout the year as agreed by the Nottinghamshire Chief Financial Officers Group.

Capital Budgets 2009/2010 and 2010/2011

2.51 As mentioned above, the full capital programme for 2007/2008 to 2009/2010 is given as Appendix A, however an outline of the proposed programmes is as follows:

	2009/2010 £000's	2010/2011 £000's
Transport	1,246	1,517
Property	3,356	3,633
Equipment	30	30
I.T and Comms	385	185
	5,017	5,365

2.52 The Transport programme contains £940,000 in 2009/2010 and £976,000 in 2010/2011 for the replacement of pumping appliances with new Scania rescue pumps. This will provide funds for four pumping appliances in each year bringing the total acquired over the three year period to 19. This is timed to coincide with the return of leased pumping appliances to the leasing companies.

2.53 In 2009/2010 and 2010/2011 there is also provision of £90,000 and £380,000 for Specialist vehicles primarily as replacements for the existing rescue tenders.

2.54 The programme for the replacement of the light vehicle fleet continues as set out in the fleet strategy.

2.55 The Property programme for 2009/2010 contains a small amount of residual expenditure relating to Hassocks Lane, as well as £250,000 and £200,000 respectively for the refurbishment of Mansfield (old training centre) and Eastwood fire station.

2.56 The Property Strategy Group has identified priorities for the redevelopment of a number of fire stations. The order in which the higher priority stations will be addressed depends upon a number of factors, not least of which is the possibility of relocation and land availability. It is not therefore possible to be specific about which stations will be rebuilt, relocated or refurbished at this time, however £2.5m has been included in each of the years 2009/2010 and 2010/2011 to allow this to happen. The CLG has recently issued guidance on the design of fire stations and budget has already been allocated in 2008/2009 for work to commence on a modular design to reduce future costs.

2.57 The equipment programme continues to invest £30,000 per annum into specialist rescue equipment, which will enable the team to build up its technical strength and maintain equipment to the required standard.

2.58 The programme for Information Communication Technology is again reasonably small for both 2009/2010 and 2010/2011, concentrating primarily on renewing existing equipment. There are however two significant projects within this programme.

2.59 Business process automation is a project which has effectively started with the acquisition and implementation of a product called "Sharepoint". This provides a platform upon which a number of other applications can be run. One of these is business process automation which will provide better document tracking and workflow management.

2.60 In addition there is a provisional sum for the replacement of the financial system. The current financial system was purchased in 2002/2003 and whilst it meets many of the Authority's requirements, it was a system purchased to a limited budget and is difficult to maintain and adapt. The regional finance project recommended the adoption of a common financial system to be shared between regional partners, which has a number of advantages such as:

- Increased resilience in terms of support and maintenance;
- The ability to purchase a market leading product due to shared costs;
- The possibility of remote hosted activity to reduce and transfer risk.

Finance staff have been working with regional partners to specify the user requirements and identify a suitable product. Whilst Leicestershire are leading on this project, as their need is more urgent, significant input and advice has been sought from colleagues in both Nottinghamshire and Derbyshire.

2.61 The project also recommends consideration being given to sharing a system with other Public Sector bodies, and it is noted that there is a possibility of collaboration between County Councils and other initiatives such as the partnership arrangement with Fire and Rescue Authorities in the North West, which Nottinghamshire has been invited to join. As there are therefore a number of options, the £150,000 allocated in the budget can only be provisional at this time.

Revenue Budget 2009/2010

2.62 The proposed revenue budget for 2009/2010 is based largely on the 2008/2009 base budget of £44,306,296 and the following table shows the additions or subtractions from this figure to produce a new base figure of £46,061,250 for 2009/2010.

Budget Heading	£'s
Nationally Agreed Pay Awards etc.	938,153
Budget Realignment	-73,954
Pensions	-1,499
Job Evaluation	19,994
Capital Financing	589,052
Inflation	90,846
Other	-43,350
Community Safety	102,000
Enforcement	-5,300
Learning and Development	-10,500
Equipment	-170,750
Information Communications Technologies	312,000
Transport	29,262
Finance	-8,000
Estates	-13,000
Total	1,754,954

2.63 As in 2008/2009, an assumption of 3% has been made for staff pay.

2.64 The realignment of budgets contains some small increases in pay budgets relating to temporary promotions and bank holiday payments, however the bulk of this heading relates to reductions in the overtime budget which had been inflated for 2008/2009 on a temporary basis.

2.65 The small pension reduction is the net of a number of changes in the overall budget for pensions. These include a £50,000 saving from staff moving from the old to the new pension scheme, and increases of £130,000 in the provision for ill health and injury awards. This is further offset by the use of existing provisions.

2.66 The figure for job evaluation is a contingency sum to provide for the acceleration through the grades of regraded staff.

2.67 The figure of £589,000 for capital financing reflects the change in accounting methodology from which a benefit was obtained in 2008/2009, as well as the backlog effect of a large capital programme particularly for vehicles.

- 2.68 It is noticeable that the figure for inflation has increased markedly from that used in 2008/2009. This is not because fundamental assumptions regarding the rate of inflation have changed, but because there are more areas within the budget that are considered susceptible to inflation. For example, the transport budget, which was reviewed extensively for the 2008/2009, budget did not attract any inflation as a result of this review. However for 2009/2010, it is estimated that £32,000 will be required.
- 2.69 Items under the “other” category are all reversals of initiatives that were of a “one off” nature within the 2008/2009 budget.
- 2.70 The largest change in the Community Safety budget is due to the continuation of the process of making up for lost grant in respect of smoke alarms. This adds £72,000 to this budget, with support to neighbourhoods under the Local Area Agreement adding a further £24,000.
- 2.71 The headings of Enforcement, Learning and Development, and Equipment are all showing reductions due to the reversal of previous “one off” items.
- 2.72 The £312,000 shown under the heading of Information Communications Technologies is the estimate of the running costs of the Firelink national radio project.
- 2.73 The Transport budget, although showing a slight increase in the above table, is actually reducing slightly due to the reversal of £53,000 of contingency used in 2008/2009.
- 2.74 Again, items shown under Finance and Estates are reversals of previous “one-off” items of expenditure.

Revenue Budget 2010/2011

- 2.75 The proposed revenue budget for 2010/2011 is again based on the 2009/2010 base budget of £46,061,250 and the following table shows the additions or subtractions from this figure to produce a new base figure of £47,714,707 for 2010/2011.

Budget Heading	£'s
Nationally Agreed Pay Awards etc.	961,842
Capital Financing	435,464
Inflation	101,834
Central Items	-206,043
Equipment	336,000
Transport	31,512
Other	-7,152
Total	1,653,457

- 2.76 Again, as in 2009/2010, an assumption of 3% has been made for staff pay.

- 2.77 The capital financing figure of some £435,464 reflects the size of the capital programme, particularly in relation to property.
- 2.78 The figure for inflation has been calculated on the same basis as that for 2009/2010.
- 2.79 The figure for central items includes the reversal of one off items from 2008/2009 and 2009/2010.
- 2.80 The addition of £336,000 to the equipment budget is in response to the ongoing costs of the integrated clothing project, which has been supported by earmarked reserves during 2008/2009 and 2009/2010.
- 2.81 The Transport budget has an increase of £31,512 to bring into effect the final phase of the conspicuity project for Officers' cars.
- 2.82 The line referred to as "other" is a combination of a number of budget headings all of which are reversed from previous years.

Comments of the Treasurer

- 2.79 Under Section 25 of the Local Government Act 2003, the Treasurer is required to report to the Authority on the following two matters:
- The robustness of the estimates made for the purposes of calculations ; and
 - The adequacy of reserves.
- 2.80 The Treasurer is satisfied that, on the basis of the financial risk assessments, the working balances are adequate.
- 2.81 The Treasurer has been consulted fully concerning the build up and calculation of the budget, and is content that these have been prepared in an accurate and robust manner, such that the Authority will have adequate resources to discharge its responsibilities under various statutes and regulations.
- 2.82 A statement by the Authority Treasurer is included as Appendix D to this report.

3. FINANCIAL IMPLICATIONS

The financial implications are set out in full within the body of the report.

4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT IMPLICATIONS

There are no personnel implications directly arising from this report, however budget being made available for additional staff, overtime, pay increases etc., means that such implications as there are for staff are properly resourced.

5. EQUALITY IMPACT ASSESSMENT

5.1 In any annual budget process there will always be decisions made which impact across the whole of the Service. The inclusion or denial of any given initiative will inevitably result in both positive and negative impacts. An initial impact assessment has revealed that there are no negative impacts in relation to equalities, but that the following positive impacts are likely:

- The new build fire stations and refurbishments included in the capital programme will result in better facilities and access for both staff and the communities served by the Authority;
- Support for the integrated clothing project will mean that, for the first time, female firefighters will be issued with PPE that has been specifically designed to fit women.

5.2 The initial equality impact assessment is given as Appendix F to this report.

6. CRIME AND DISORDER IMPLICATIONS

There are no crime and disorder implications arising from this report.

7. RISK MANAGEMENT IMPLICATIONS

7.1 There are a number of risks inherent in the setting of an annual budget such as:

- i) The budget assumptions are incorrect;
- ii) The budget is insufficient to meet the actual costs;
- iii) The Authority is subjected to capping.

7.2 The continuing process of developing the revenue budget helps to assure that the budget assumptions are as robust as possible. However, estimates of pay awards are always subject to some element of risk. A 1% error in this estimate could cause the Authority to underestimate requirements by approximately £300,000 which would fall to be met from the Authority's balances.

7.3 Experience over time shows what the likely levels of costs are and allows fairly robust estimates to be made.

7.4 Ministers have made their views clear on the matter of capping and have publicised the figure of 5%. This should make the Authority's position at 3.0% compatible with the Government's view of a reasonable increase in Council Tax.

8. RECOMMENDATIONS

- 8.1 That Members approve the capital budgets for each of the financial years 2008/2009 to 2010/2011 as set out above.
- 8.2 That Members approve the revenue budgets for each of the financial years 2008/2009 to 2010/2011 as set out above.
- 8.3 That Members approve the levels of Council Tax as set out in Paragraph 2.44 above.
- 8.4 That Members approve the precept figure of £21,401,662.00 which will be applied to the whole of the City and District Council areas as general expenses.
- 8.5 That Members note that the precept for 2008/2009 will be collected from City and District Councils in accordance with their agreed taxbases with payments in equal instalments on dates agreed between financial officers.

9. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)

None.

Councillor Darrell Pulk
Chair of the Fire and Rescue Authority

CAPITAL PROGRAMME 2008/2009 TO 2010/2011

	2007/2008 Approved £	2007/2008 Estimated Outturn £	2008/2009 £	2009/2010 £	2010/2011 £
TRANSPORT					
<u>2007/2008 Slippage</u>					
Rescue Pump replacement programme	1,253,000	660,000	564,000		
Special Appliances	-	29,000			
Small vehicle replacement programme	288,000	288,000	-		
Slippage 2006-2007	1,187,000		1,187,000		
<u>New Programme</u>					
Rescue Pump replacement programme			1,303,000	940,000	976,000
Special Appliances			240,000	90,000	380,000
Community Safety Outreach Vehicle			100,000		
Small vehicle replacement programme			163,000	216,000	161,000
Conversion of 2 Second Hand Vehicles			37,000		
	2,728,000	977,000	3,594,000	1,246,000	1,517,000
PROPERTY					
<u>2007/2008 Slippage</u>					
HQ Extension	436,000	1,007,000	-		
Community Safety Premises - Clifton	10,000	10,000	-		
Fuel tank renewal (see strategic projects)	250,000	13,000	237,000		
Security Upgrade project	170,000	20,000	150,000		
SDC Garage	100,000	-	-		
Collingham Fire Station	120,000	321,000	-		
Worksop Fire Station	70,000	10,000	-		
Retford Fire Station	75,000	3,000	-		
Carlton Fire Station	140,000	2,000	-		
HQ Stores	50,000	62,000	-		
Minor Schemes	400,000	391,000	-		
Retentions	25,000	26,000	-		
Signage for Stations	-	35,000	-		
Negative slippage (overspend) from 2006/2007	-448,000				
<u>Strategic Projects</u>					
Hassocks Lane – Land	-		2,000,000		
Hassocks Lane - Building Works	3,377,000	1,243,500	3,353,500	118,000	
Hassocks Lane - Professional Fees	343,000	231,500	111,500		
Hassocks Lane - Other costs	-		639,000		
Hassocks Lane - Capital receipts	-		-5,400,000		
Hassocks Lane – Total	3,720,000				
<u>New Programme</u>					
<u>Station Improvements</u>					
SDC Smoke House			75,000		

	2007/2008 Approved	2007/2008 Estimated Outturn	2008/2009	2009/2010	2010/2011
Southwell Fire Station Phase 2			200,000		
Stapleford Fire Station			200,000		
Ashfield Fire Station			175,000		
W Bridgford stores			33,000		
Clifton phase 2			75,000		
Warsop Fire Station			133,000		
Battery Chargers 110 volt			15,000		
Mansfield Reception			42,000		
Bingham Fire Station Gym etc.					200,000
Mansfield plus BTS				250,000	
Eastwood Fire Station				200,000	
East Leake Fire Station					250,000
Blidworth Fire Station					200,000
Misterton Fire Station					200,000
Essential repairs			60,000	50,000	40,000
Professional fees			150,000	150,000	200,000
Buildings Improvements retentions			75,000	25,000	18,000
<i>Strategic Projects</i>					
Fuel tank renewal - new requirement above slippage			13,000		
Model Station Design			30,000		
Major Rebuilds or Relocation			-	2,500,000	2,500,000
Major Rebuilds or Relocation retentions				63,000	25,000
	5,118,000	3,375,000	2,367,000	3,356,000	3,633,000

EQUIPMENT

2007/2008 Slippage

Specialist rescue equipment	80,000	80,000			
Slippage 2006-2007	137,000	137,000			

New Programme

Specialist rescue equipment			30,000	30,000	30,000
	217,000	217,000	30,000	30,000	30,000

IT. & COMMUNICATIONS

2007/2008 Slippage

HR System Upgrade	100,000	100,000			
Business Continuity & Disaster Recovery	205,000	100,000	105,000		
Information Systems Development	20,000	20,000			
WiFi Networking	30,000	-			
Mobile Computing	200,000	150,000	50,000		
Business Expansion	100,000	50,000			
Replacement Equipment	200,000	100,000			
Incident Recording System	40,000	40,000			
WAN Upgrade	50,000	50,000			
Business Process Automation	150,000	75,000	75,000		
Upgrade Station telephones	10,000	10,000			
Replace UPS Batteries	10,000	6,000			

	2007/2008 Approved	2007/2008 Estimated Outturn	2008/2009	2009/2010	2010/2011
FEM Database	15,000	-			
FireLink Add Ons	100,000	-	100,000		
Asset Management System	-	22,000			
Slippage 2006/2007	468,000	-			
<u>New Programme</u>					
Business Continuity & Disaster Recovery				30,000	30,000
Business Expansion			40,000	40,000	40,000
Replacement Equipment			60,000	60,000	60,000
Mobile Computing				30,000	30,000
Business Process Automation			15,000	75,000	25,000
Regional Finance System				150,000	
	1,698,000	723,000	445,000	385,000	185,000
GRAND TOTAL	9,761,000	5,292,000	6,436,000	5,017,000	5,365,000

Proposed Revenue Budget Requirements 2008/2009 to 2010/2011 - Detail

	2008/2009	2009/2010	2010/2011
	£	£	£
Base Budget	41,673,051	44,306,296	46,061,250
Pay Awards			
Wholetime Basic	491,914	530,120	549,095
Wholetime Basic - allocate Shift Change Contingency	-8,600		
Wholetime Basic - adjustment to base required	220,625		
Wholetime NI	36,736	39,590	41,007
Wholetime Pensions old scheme	-208,203	-193,006	-154,223
Wholetime Pensions new scheme	100,722	145,402	127,583
Wholetime Overtime	3,399	3,663	3,794
Wholetime Overtime - allocate Shift Change contingency	-30,000		
Wholetime Overtime - adjustment to base	200,000	-89,438	0
Wholetime Temp promotions	3,067	3,305	3,423
Wholetime Acting up	1,139	1,227	1,271
Wholetime Bank Holidays	6,764	7,289	7,550
Wholetime Rank to Role increases	21,000	0	0
Wholetime net establishment changes	88,189		
Wholetime CPD additional costs	200,000		
Wholetime reinstate 2 post conversions	16,000		
Reverse Contingency - Training reserve	-90,000		
Less Shift Change Contingency not required	-54,213		
Less Pay Contingency not required	-78,898		
Wholetime Total	919,641	448,152	579,500
Control Basic	23,497	25,321	26,228
Control Basic - adjustment to Base required	18,419	0	0
Control Overtime	792	853	884
Control NI	1,642	1,769	1,832
Control Super	3,193	3,794	3,930
Control Super - correction of shortfall in base	55,000	0	
Control Total	102,543	31,737	32,874
Retained Pay and NI costs	83,716	90,218	97,721
Retained Super new scheme	-13,480	18,759	20,973
Retained Adjustment to Base – align to actuals 06/07	100,000	0	0
Contingency Available - Retained pay award	-13,419		
Retained Total	156,817	108,977	118,694
Principal Officers Basic	12,964	13,281	13,756
Principal Officers NI	1,530	1,568	1,624
Principal Officers Total	14,494	14,849	15,380
Admin & Support Base Change Basic	-75,734	0	0
Admin & Support Base Change NI	-4,497	0	0
Admin & Support Base Change Super	25,654	0	0
Admin & Support Base Change Income	-155,361	0	0
Admin & Support Standby Payments Basic	18,327	0	0
Admin & Support Standby Payments NI	1,668	0	0
Admin & Support Standby Payments Super	2,584	0	0
Admin & Support Increments Basic	69,506	52,635	42,467
Admin & Support Increments NI	6,878	5,195	4,004

	2008/2009	2009/2010	2010/2011
	£	£	£
Admin & Support Increments Super	10,055	7,540	5,988
Admin & Support Pay Award Basic	118,258	123,532	128,511
Admin & Support Pay Award NI	8,778	9,190	9,586
Admin & Support Pay Award Super	16,254	16,968	17,657
Admin & Support Pay Award Income	-5,552	-5,777	-5,950
Admin & Support Overtime	0	0	0
Less Admin pay contingency not required	-15,099	0	0
Admin & Support Total	21,720	209,283	202,262
Pay inflation - new posts	692	709	727
Increments - new posts	0	2,888	1,802
New Posts Total	692	3,597	2,529

Pensions

Pension payments from Revenue	25,000	500	500
Injury awards	99,650	61,505	57,500
Injury award increases	12,300	14,100	10,450
Ill health charges	192,086	-100,000	-43,000
Injury Award Lump Sums Contingency	50,000		
Earmarked reserve ill health charges	-70,000	70,000	
Pensions Total	309,036	46,105	25,450

Other

General Inflation	41,630	90,846	111,790
General Contingency	150,000	0	-200,000
Other Items	17,408	0	-9,956
Surplus / Deficit on Collection	0	0	0
Audit Fees	25,000	7,000	5,000
Other Total	234,038	97,846	-93,166

Capital Financing

Operating Leasing	-476,754	37,944	20,255
PWLB Interest	489,020	130,028	148,714
Finance Lease interest	92,378	54,080	28,495
Finance Lease extensions	0	0	0
Depreciation	-337,046	0	0
MRP New calculations	110,000	367,000	238,000
Capital Financing Total	-122,402	589,052	435,464

New Demands 2008/2009 to 2010/2011

Changes to Base Identified 2006/2007

Targeted Procurement Savings	-10,000	-5,000	-5,000
Risk Watch folders & risky boxes	15,000		
Seatsafe Programme - training	-25,000		
Schools Liaison - setup incl toolbox		-3,000	
Non-Uniformed Travel	2,000	2,000	
IT & Comms for ICU vehicles	-10,000		
FireLink savings arising in base budget	0	0	
Unplanned maintenance	20,000	-10,000	
Revenue costs of closing Stations 21 & 22	10,000	-10,000	
ID cards - new digital camera required	-200		
Rank To Role Consultancy	-40,000	0	0
New Demands Identified 2006/07 Total	-38,200	-26,000	-5,000

	2008/2009 £	2009/2010 £	2010/2011 £
Additional Requirements from Budget Submissions			
Fire Protection			
Digital Cameras	3,600	-3,600	
Sat Navs	1,700	-1,700	
Fire Prevention			
Riskwatch - increase base	10,000		
Seatsafe Programme	0	2,000	
Bendigo	12,000	2,000	
Firesafe Programme	15,000	5,000	2,000
RTC Awareness Day	1,000		
Home Safety Checks	5,000		
LSP / CDRP Membership	25,000		
Neighbourhood Team approach (LAA)	0	24,000	
First Contact - part funding partnership post	12,000		
Signing services for the deaf	4,000		
Specialist Fire Investigation training	11,000		
Smoke Alarms	48,000	72,000	
Budget For Arson Task Force Staff	32,000		
Reduction in Sponsorship funding	26,005		
CRFP Registrations for Senior Investigators	500		
SAVINGS TOTAL – No Service impact	-61,000		
Princes Trust			
Income	56,800		
Subsistence	3,900		
Student training	52,000		
Travel	1,000		
Public transport	-1,500		
Catering	-200		
Stationery	900		
SAVINGS TOTAL – No service impact	-30,000		
Risk Response			
Retained Support Officers - pay and related budgets	75,000	0	0
Operational Support Officers	100,000		
Retained Supplementary Crewing	100,000		
Corporate Communications			
Public consultation budget on 3 yr cycle			-6,043
Public consultation additional required		650	
Sharepoint Training	20,000	-20,000	
Media Monitoring Service	10,000		
Administration			
No increases requested			
SAVINGS TOTAL – No service impact	-7,000		
Risk Management			
No increases requested			
SAVINGS TOTAL – No service impact	-73,000		

	2008/2009 £	2009/2010 £	2010/2011 £
FireLink / FireControl			
FireLink and RCC transition costs	-100,000	0	
Personnel			
Removal expenses	420		
Long Service Award	1,605		
H2 Ill Health Appeals	10,000		
Job sizing	250,000		
Job Evaluation Contingency	20,000	19,994	
Full Time Trade Union Officer	35,000		
Review grading structure - admin & support staff	12,500	0	
SAVINGS TOTAL – No service impact	-31,050		
Occupational Health			
Health Care Assistant Basic	22,845		
Health Care Assistant NI	1,603		
Health Care Assistant Super	3,221		
Gym Equipment maintenance contract	10,000		
SAVINGS TOTAL – No service impact	-12,000		
Learning & Development			
BTEC qualification for CFS staff	4,000	4,000	
Conversion of L&D Manager to AM	23,690		
Fleet software training	-6,500	5,500	-6,500
Specialist Rescue team scrap cars for training	20,000		
SDC Premises			
Electricity	126		
Rent & Hire Premises	2,200		
Cleaning Materials	617		
Contract Cleaning	10,771		
Window Cleaning	240		
Refuse Collection / Disposal	1,240		
SDC catering			
Catering Contract-Variable	13,957		
Catering Charges - Hospitality	5,000		
Learning & Development			
(0130)Travel internal courses/(0100) Subs For Moreton	35,574		
Operational Equipment	1,504		
Operational Equipment (Medical)	2,000		
Uniform	2,753		
Stationery	3,864		
Purchase Of Vehicle Equipment	50		
Contribution to FireGateway	5,000		
SAVINGS TOTAL – No service impact	-116,369		
Operational Equipment			
PPE for Specialist Rescue Team	50,000	-50,000	
Reverse additional budget for ICP in base	-35,000		

	2008/2009	2009/2010	2010/2011
	£	£	£
Integrated Clothing Project managed contract		664,000	-269,000
Integrated Clothing Project managed contract		-600,000	600,000
Operational Equipment	10,000		
Less Contingency for specialist equip	-10,000		
Hose purchase and repair - training & equipment	6,000	-6,000	
Hose purchase and repair		-13,000	
Specialist Rescue confined space equipment	25,000	-20,000	
Environmentally friendly foam - additional cost	4,000		
Replacement Thermal Image Cameras	50,000	-50,000	
Intrinsicy Safe Radios	30,000	-30,000	
PPE for Flood Rescue	50,000	-50,000	
Asset Management tags	5,000	-3,000	
Uniform for new recruits	0		1,250
PPE for new recruits	10,104	-12,750	3,750
Home Safety Check & Fire Investigation equipment	3,795		
Defibrillators - one per appliance per NT	54,000	-54,000	
Fund from Corresponding contingency	-54,000	54,000	
SAVINGS TOTAL – No service impact	-9,052		
Information Communications Technology			
LACHS Insurance Claims Handling System annual licence fee	8,840		
MOSAIC Licence	8,500		
Improve Broadband Connectivity	40,000		
Non contracted services - revenue impact of capital projects	15,542		
SAVINGS TOTAL – No service impact	-115,078		
Communications			
FireLink running costs	104,000	312,000	
Transport			
Fleet maintenance	40,000		
Fleet modifications / refurbishment	35,000		
Accidents / avoidable repairs	42,000		
Fuel & lubricants	24,700		
Motor Tax / Licences	182		
MOT tests	64	-33	9
Tyres	13,500		
Minor Fleet Maintenance	-15,366		
Purchase of vehicle equipment	289		
Principal Officer Car Maintenance	5,000		
Officers Blue Light Installation	53,075	-23,780	31,505
Virement from Driving at Work contingency / earmarked reserve	-53,075	53,075	
SAVINGS TOTAL – No service impact	-19,099		
Finance and Resources (Central)			
Legal tendering costs for fleet maintenance contract	15,000	-15,000	
Increased legal costs for FSO prosecutions	0		
SAVINGS TOTAL – No service impact	-60,000		

	2008/2009	2009/2010	2010/2011
	£	£	£
Finance and Resources			
Treasury Services	28,757		
Committee Services	20,461		
Base Budget Review	13,249		
Members Allowances	1,518		
Overtime	3,500		
Regional Management Board Costs	15,550		
SAVINGS TOTAL – No service impact	-84,000		
Procurement & Estates (E Pratt)			
Periodic service agreements	-12,000	0	
Revenue costs of HQ extension		-30,000	
Rent and Hire of Rooms (Guildhall)	8,000		
Overtime - Procurement	3,000		
Overtime - Premises	3,000		
Legonnaires Risk Management	30,000	17,000	-17,000
Sewerage	7,051		
Water	864		
Refuse Collection	9,560		
Bldg Cleaning, G Mtce, Window cleaning	45,000		
SAVINGS TOTAL – No service impact	-52,130		
FEM			
FEM Routine Maintenance	-13,000	-21,000	-500
SAVINGS TOTAL – No service impact	-14,000		
New Demands from Budget Submissions Total	1,034,867	231,356	339,471
Virements Between Budgets			
Publicity re members allowances	-700		
Publicity re members allowances	700		
Teaching equipment transferred to Reference books	-1,009		
Teaching equipment transferred to Reference books	1,009		
Physio & Counselling transferred to OH cc	-14,377		
Physio & Counselling transferred to OH cc	14,377		
FirstCare budget transferred to Personnel	-60,000		
FirstCare budget transferred from Occ Health	60,000		
Create income budget for Medicals	-5,000		
Create income budget for Other Fees	-500		
Transfer budget to Occ Health costs	5,500		
Insurance Cash - transfer to Insurance Premiums	-16,450		
Insurance PA - transfer to Insurance Premiums	-1,710		
Insurance Eng - transfer to Insurance Premiums	-11,910		
Consolidate Premiums into one budget	13,570		
Insurance Services - new account code	16,500		
Insurance Premiums	-49,196		
Uninsured Losses	49,196		
Fleet Maintenance Scheduled	-385,000		
Fleet Maintenance Unscheduled	385,000		
H2 Ill Health Appeals	-40,000		
H2 Ill Health Appeals	40,000		
FEM Training	1,880	-1,160	130
FEM Training	-1,880	1,160	-130

	2008/2009	2009/2010	2010/2011
	£	£	£
FEM Tyres	-300		
Hydrant Maintenance Tyres	300		
FEM Workshop Charges	-300		
Hydrant Maintenance Workshop Charges	300		
FEM Officers Phones	432		
Hydrant Maintenance Officers Phones	144		
FEM Officers Phones	-576		
FEM Subsistence	550	-350	50
Generic Subsistence	-550	350	-50
FEM Subscriptions	640	-675	76
Generic Subscriptions	-640	675	-76
FEM PPE	100		
Generic PPE	-100		
Hydrant Maintenance	-84,217		
Hydrant Maintenance	84,217		
Hydrant Maintenance Uniforms	540		
Generic Uniforms	-540		
Commercial Training - training	-988		
Commercial Training - training	988		
Commercial Training - non uniformed travel	-568		
Commercial Training - non uniformed travel	3,848		
Commercial Training - office equipment	-6,368		
Commercial Training - office equipment	500		
Commercial Training - operational equipment	-141		
Commercial Training - operational equipment	141		
Commercial Training - course materials	-4,060		
Commercial Training - course materials	4,060		
Commercial Training - uniform	-202		
Commercial Training - uniform	202		
Commercial Training - protective clothing	-796		
Commercial Training - protective clothing	796		
Commercial Training - stationery	-202		
Commercial Training - stationery	500		
Commercial Training - subsistence	-1,698		
Commercial Training - subsistence	200		
Commercial Training - travel home to base	-3,715		
Commercial Training - travel home to base	600		
Commercial Training - publicity	-5,042		
Commercial Training - publicity	3,000		
Commercial Training - fire safety income	107,961		
Commercial Training - fire safety income	35,000		
Commercial Training - fire safety income	-141,701		
Commercial Training - books and publications	135		
Commercial Training - cleaning materials	500		
Commercial Training - admin pay	7,050		
ICT Comms - Phones Landlines	-89,122		
ICT Comms - Phones Mobiles	89,120		
Generic Officers Phones	2		
ICT Comms - Licenses & Rental	-146,832		
Generic Private telephone calls	869		
Generic Other fees & income	42		
Generic Mobile telephone calls	-7,713		
ICT Comms - Licenses FA agreement	-3,752		
ICT Comms – Contracts	-433,514		

	2008/2009	2009/2010	2010/2011
	£	£	£
ICT IT – Contracts	590,900		
ICT Comms - Minor Purchases	-20,000		
ICT IT - Minor Purchases	20,000		
ICT Comms - Repairs & Spares	-12,000		
ICT IT - Repairs & Spares	12,000		
ICT Comms - Non contracted services	-42,678		
ICT IT - Non contracted services	42,678		
ICT Comms - Technical references	-1,000		
ICT IT - Technical references	1,000		
Premises –Gas	-15,000		
Premises –Gas	15,000		
Premises –Electricity	-24,080		
Premises –Electricity	24,080		
take out of the CFS cont	-53857		
Electricity .5 of btc	5740		
Gas .5 of btc	2500		
Water charges	1000		
Sewerage	720		
Business Rates as east leake plus 10%	7,507		
Cleaning Mats	750		
Contract Cleaning	4,000		
office equip	1,000		
window cleaning	1,000		
refuse collection	640		
relocation fees	25,000		
Stationary	1,000		
Clean domestic purchase	1,000		
phones general	2,000		
Virements Total	0	0	0
Net Budget Requirement	44,306,296	46,061,250	47,714,707

Appendix C

Revenue Budget 2008/2009 to 2010/2011

Cash Limited Subjective Analysis

Description	Original Estimate 2007/2008	Virements		Revised Estimate 2007/2008	Reverse Temporary Virements	Base Budget 2008/2009	Policy Adjustments	Budget 2008/2009	Inflation	Cash Limit 2008/2009
	£	Temp £	Perm £	£	£	£	£	£	£	£
Wholetime Operational Pay	22,225,308	289,976	346,997	22,862,281	- 289,976	22,572,305	1,007,571	23,579,876	-	23,579,876
Part Time Operational Pay	2,950,609	21,106	133,581	3,105,296	- 21,106	3,084,190	100,000	3,184,190	-	3,184,190
Control Staff	973,818	-	-	973,818	-	973,818	73,419	1,047,237	-	1,047,237
Admin & Clerical	4,335,407	178,655	363,541	4,877,603	- 178,655	4,698,948	135,721	4,834,669	-	4,834,669
Manual Workers	157,335	-	3,892	161,227	-	161,227	-	161,227	-	161,227
Other Employee Expenses	731,810	- 6,800	37,777	762,787	6,800	769,587	- 59,259	710,328	-	710,328
Premises	1,601,645	- 11,758	- 26,000	1,563,887	11,758	1,575,645	70,527	1,646,172	3,194	1,649,366
Operational Equipment	659,731	102,580	15,760	778,071	- 102,580	675,491	277,659	953,150	11,850	965,000
Other Supplies And Services	2,854,192	111,051	143,699	3,108,942	- 111,051	2,997,891	125,664	3,123,555	15,338	3,138,893

Description	Original Estimate 2007/2008	Virements		Revised Estimate 2007/2008	Reverse Temporary Virements	Base Budget 2008/2009	Policy Adjustments	Budget 2008/2009	Inflation	Cash Limit 2008/2009
	£	Temp £	Perm £	£	£	£	£	£	£	£
Transport	1,356,618	25,000	-	1,381,618	- 25,000	1,356,618	234,239	1,590,857	3,720	1,594,577
Support Services	477,294	1,300	6,500	485,094	- 1,300	483,794	25,268	509,062	7,528	516,590
Capital Financing	2,849,176	- 57,530	- 2,103,500	688,146	57,530	745,676	- 813,800	- 68,124	-	- 68,124
Other Income	- 948,655	- 10,554	7,504	- 951,705	10,554	- 941,151	- 116,640	- 1,057,791	-	- 1,057,791
Annual Pensions	443,400	85,000	-	528,400	- 85,000	443,400	186,950	630,350	-	630,350
Pensions Contributions / Transfers	489,914	70,000	-	559,914	- 70,000	489,914	122,086	612,000	-	612,000
Central	515,449	- 798,026	1,070,249	787,672	798,026	1,585,698	1,222,210	2,807,908	-	2,807,908
Total	41,673,051	-	-	41,673,051	-	41,673,051	2,591,615	44,264,666	41,630	44,306,296

NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM FIRE AND RESCUE AUTHORITY

STATEMENT BY AUTHORITY TREASURER

Under Section 25 of the Local Government Act, the Treasurer is specifically required to report to the Authority on the following two matters:

- The robustness of the estimates made for the purposes of calculations ; and
- The adequacy of reserves and working balances.

I have consulted with the Head of Finance and Resources and note that the required level of working balances as calculated using the risk assessment methodology has now been achieved. I am therefore satisfied that, on the basis of those risk assessments, the proposed level of balances is adequate.

Reserves may be held for specific purposes, such as the replacement of Personal Protective Equipment.

I have also been consulted fully concerning the build up and calculation of both the Revenue and Capital budgets and am content that these have been prepared in an accurate and robust manner such that the Authority will have adequate resources to discharge its responsibilities under various statutes and regulations.

Peter Hurford CPFA
Fire and Rescue Authority Treasurer

List of Consultees

The following is a list of the individuals and organisations that have been sent copies of the consultation document for their views.

City Council Area Committees

BME Groups; African Caribbean and Asian Forum, African Caribbean Education & Training Services, Apna Arts, Midlands Community, Training & Development, Nottingham Black Partnership, Pakistan Women Society & Sikh Community & Youth Service.

Charities; Help the Aged, Age Concern, Nottingham Deaf Society, Nottingham Mencap, Nottingham Royal Blind Society & Nottinghamshire RSPCA.

Council Publications

District Councils

PCT's

County Council Local Area Forums

Representative Bodies; FBU, FOA, RFU & UNISON.

Nottinghamshire and City of Nottingham Fire & Rescue Authority Members

Nottinghamshire Police

EMAS

Connexions

GOEM

EMDA

Nottingham Probation Service

Partnership Council

Sure Start

Neighbourhood Watch Groups

Also general consultation via publicity in the local press and the Service website.

INITIAL EQUALITY IMPACT ASSESSMENT

Appendix A

Section	Manager	Date of Assessment	New or Existing
Finance	Neil Timms	03 February 2008	Existing- Revision
Name of Report To be assessed		Annual Revenue and Capital Budgets 2008/2009 to 2010/2011 and Council Tax 2008/2009	
1. Briefly describe the aims, objectives and purpose of the report.		To set the level the capital and revenue budgets of the Authority for the above years and the level of Council Tax to be raised by the Authority for 2008/2009.	
2. Who is intended to benefit from this report and what are the outcomes?		The community as a whole by virtue of providing the necessary funding for the Authority to continue to provide services throughout the budget period.	
3. Who are the main stakeholders in relation to the report?		The general public, the Authority, the Treasurer, staff and representative bodies.	
4. Who implements and who is responsible for the report?		Head of Finance and Resources	

5. Please identify the differential impact in the terms of the six strands below. Please tick yes if you have identified any differential impacts. Please state evidence of negative or positive impacts below.

<i>STRAND</i>	Y	N	<i>NEGATIVE IMPACT</i>	<i>POSITIVE IMPACT</i>
Race		N		
Gender		Y		The ICP Project will provide PPE specifically designed for both men and women
Disability		Y		The property programme will contribute via new build and refurbishments to improving access for all groups
Religion or Belief		N		
Sexuality		N		
Age		Y	Council Tax by its very nature tends to discriminate against individuals on fixed incomes. This generally applies to pensioners more than other groups. This is a national rather than a local issue.	

6. Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group?	Y	N	7. Should the policy/service proceed to a full impact assessment?	Y	N
		N			N

I am satisfied that this policy has been successfully impact assessed. I understand the impact assessment of this policy is a statutory obligation and that, as owners of this policy, we take responsibility for the completion and quality of this process.

Signed (completing person).....Neil Timms.....

Date 15/1/2008.....